Honorable Walter Shapero

(Visiting Judge from E. D. Michigan) 824 N. Market Street 6th Floor Wilmington, Delaware 19801

Courtroom Deputy/Scheduling: Danielle Gadson at (302-252-2900 ext.2911)

All matters are heard in Courtroom on 6th floor, 824 N. Market Street

The following general procedures are to be followed in all cases and proceedings assigned to Judge Shapero:

1. <u>JUDGE'S SCHEDULE</u> - All matters regarding Delaware cases assigned to the Judge are to be handled through the Judge's Delaware staff.

Judge Shapero is presently scheduled to be in Wilmington one week a month, as follows:

MONTH IN 2006	THE WEEK STARTING
January	23^{rd}
February	$20^{ m th}$
April	3 rd

- 2. <u>APPLICABLE RULES</u> The Local Rules for the United States Bankruptcy Court for the District of Delaware will govern all procedural aspects of the case.
- 3. <u>SENDING DOCUMENTS TO CHAMBERS</u> Nothing is to be sent to Michigan chambers unless specifically directed; nothing is to be sent <u>by facsimile</u> to chambers, Michigan or Delaware, unless specifically directed.
- 4. <u>SCHEDULING MATTERS FOR HEARINGS</u> (a) Generally, all matters are to be scheduled for hearing in Wilmington. If there are matters, which, out of necessity, must be heard on a day other than during a week when the Judge is sitting in Wilmington, Judge Shapero may consider hearing such matter by video conference or telephone at one of his chambers in Michigan. (b) when the Judge is in Michigan, a request for a hearing by telephone or video conference must be submitted initially to the Judge's Delaware staff. These requests will not be routinely granted, and are reserved for the rare emergency situation when the matter cannot be postponed and a Delaware judge is not available.
- 5. <u>TELEPHONIC HEARING APPEARANCES</u> All requests for telephonic court appearances must be made through CourtCall, LLC

- -For information, instructions and fees, please visit the Court's website at _ www.deb.uscourts.gov
- -All reservations for telephonic court appearances must be made no later than 12:00 noon two business days prior to the scheduled hearing.
- -PLEASE DO NOT CALL CHAMBERS.
- 6. <u>HEARING BINDERS</u> Agendas and binders, including all papers related to all agenda items, shall be submitted **by 12:00 noon seven business days prior to the hearing**. All agendas are to be electronically filed with the Clerk of the U.S. Bankruptcy Court and must be emailed in .pdf format to Danielle_Gadson@deb.uscourts.gov. Chambers must be notified as soon as possible of any matters that have resolved and/or are not going forward in the hearing. Binders related to fee applications must be submitted **two weeks prior** to the hearing.
- 7. <u>EXTENDED HEARINGS</u> The Judge's Delaware staff must be notified immediately if an omnibus hearing is expected to last longer than one hour or if an evidentiary hearing will be held.
- 8. <u>MOTIONS AND OBJECTION DEADLINES</u> All Motions need to be filed 20 days (23 if served by mail) before the hearing. All objection deadlines need to be at least **nine business days** before the scheduled hearing. If the objection deadline falls after the **ninth business day** the motion will not be heard until the next scheduled hearing.
- 9. FEE APPLICATIONS All fee applications will be considered in accordance with the respective Administrative Order entered in each case and under the Local Rules for the U.S. Bankruptcy Court for the District of Delaware. Unless the respective Administrative Order provides otherwise, no orders will be signed regarding the payment of the 80% monthly fees and monthly expenses. Hearings for interim applications will be scheduled on Omnibus Hearing dates and the date for hearing must be approved by the Judge's courtroom deputy at least one month prior to the hearing. If they are not approved by Judge's courtroom deputy they will not be heard. All interim fee applications (including quarterly applications) will be heard on one date. Despite in the absence of any objection to a fee application, a representative of the Applicant who is familiar with the services rendered and costs incurred which are the subject of the Application shall appear in person at such hearing in support of the Application. If such person is not local to the Court, such person may make prior arrangements with the Judge's courtroom deputy to participate by telephone conference. To the extent possible, all fee applications to be heard on a particular date shall cover only services rendered during the concurrent period(s). Incident to the hearing the debtor shall prepare and submit a cumulative summary columnar schedule which shall set forth the following: (1) the names of the various fee applicants and their clients; (2) the amount(s) of fees and expenses previously sought and approved for each listed applicant; (3) the amounts of fees and expenses currently being sought by each listed applicant; and (4) the column totals.
- 10. <u>ORDERS</u> All orders are processed and docketed in the Delaware Bankruptcy Court. Please do not contact Michigan chambers for the status of orders.

Dated: January 10, 2006